

PLANNING DEPARTMENT

Laura Elam – Planning Director
Brett Hicks – Zoning Administrator



TELEPHONE 704-736-8930

FAX 704-736-8939

planning@ci.lincolnton.nc.us
www.ci.lincolnton.nc.us/planning.html

CITY OF LINCOLNTON

CONDITIONAL USE PERMIT APPLICATION

Applicant Number _____

Date of Application _____

I. Applicant/Owner Information

A. Applicant's Name: _____

Address: _____

Phone: _____

B. Owner's Name: _____

Address: _____

Phone: _____

II. Property Information

A. Property Location: _____

B. Tax Pin Number: _____

C. Deed Book _____ **Page** _____

D. Existing Zoning _____ **Proposed Zoning** _____

E. Existing Use _____ **Proposed Use** _____

F. Property Size _____ **(Sq. Ft./Acres)**

- G. Is a rezoning application being submitted with the CUP application?
Yes or No (circle)**

III. Other Required Information (attach the following)

- A. A preliminary site plan shall be submitted along with the application to the Zoning Administrator for review. Said site plan shall contain the following:**

- 1. Name, address, phone number of the applicant and property owner (if different from the applicant), deed book and page number of the property description.**
- 2. A scaled boundary survey showing the total acreage, present zoning classification(s), date and north arrow.**
- 3. The owner's names, addresses, tax parcel numbers and existing land uses of all adjoining properties.**
- 4. All existing easements, reservations, and rights-of-way on the properties.**
- 5. Proposed primary circulation patterns showing locations and arrangements of access points to nearby streets.**
- 6. The proposed location of buildings and total square footages.**
- 7. Buffering and landscaping plans at all front, rear and side yards.**
- 8. Proposed phasing of the development.**
- 9. Other information offered by the applicant or requested either by the Planning Board or the City Council.**

I, the undersigned owner or authorized representative, hereby submit this application with the attached information. The information and documents provided are complete and accurate to the best of my knowledge.

DATE

**SIGNATURE OF OWNER(S) OR
AUTHORIZED REPRESENTATIVE**